



ODISHA STAFF SELECTION COMMISSION

Barrack No.1, Unit – V, Bhubaneswar – 751054

No.IIE-177/2016/4154 /OSSC;

Date: 23.12.2016

Advertisement for the post of Junior Motor Vehicle Inspector-2016 (Special Drive for SC & ST category candidates only)

(Post Code-22/JMVI)

Website – ‘ www.osscc.gov.in ’

IMPORTANT:

- Online application form will be available from Dt. 05.01.2017 till Dt.04.02.2017 by 11.59 P.M.
- Last date of receipt of DAF (Detail Application Form along with OSSC copy and other required documents) as at Clause-6 in the O/O O.S.S.C. through Speed post/Regd. Post is 14.02.2017, 05 P.M..
- Applications received after 14.02.2017 & not enclosed with the OSSC copy and other required documents as detailed in clause-6, will not be entertained.
- The candidates applying for the post must go through the detail advertisement and ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in this advertisement. Admission of a candidate for the written examination & other Tests shall be provisional and would be on the basis of the information furnished by him/her in the on-line application form.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her on line application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post, his/her candidature for the examination will be cancelled forthwith and he may be debarred from appearing any further recruitment examination conducted by OSSC either temporarily or permanently.
- The appointment will be initially on contractual basis carrying a consolidated pay of Rs.9300/- + Grade Pay Rs.4200/- in the scale of pay Rs.9300/- to 34800/- + G.P. Grade pay Rs.1900/- and will be guided by the Odisha Group-B Posts (contractual appointment) Rules Notified vide G.A. Department Notification No.1147/Gen. dtd.17.01.2014.
- No Call letter/Admission letter for the recruitment at any stage shall be sent to candidates by post. The candidates are therefore advised to access to Commission's website www.osscc.gov.in at regular interval to know about the status of their application and date of tests.

Online Applications only are invited from intending candidates with requisite qualifications on special drive for selection of 03 (three) Posts of Jr. Motor Vehicle Inspector on Special Drive under Commerce & Transport Department, Odisha, Bhubaneswar.

1.How to apply:

The applicants have to go through the detail advertisement before filling up the online application.

1. (a) Aspirants have to apply online using the website of the Commission www.osscc.gov.in. This is a Special Recruitment Drive for SC & ST category, hence, the candidates need not require to deposit any examination fees and the same is exempted.

By clicking on the tab ‘**online application**’ in the home page of the website, different advertisements for online application along with different useful details will be displayed on the computer screen. The instructions provided in this Advertisement are required to be read carefully before proceeding to complete the application process.

There will be 2 links under “Form Links” column for each advertisement.

(1) For Registration

(2) For registered user login

All the Candidates first need to complete the Registration process before filling the Application Form.

For Registration the candidate needs to **click** the link “For Registration” present in the Form Link section.

On clicking the link mentioned, he/she will be redirected to the **Registration Form**, where few basic Details will be required like:-

- i. Nationality
- ii. Applicant Full Name
- iii. Applicant Father's Name
- iv. Applicant Mother's Name
- v. Name of the husband (In case of Married female applicant)
- vi. Gender
- vii. 10th Standard Roll Number (As Mentioned in the Certificate)
- viii. 10th Standard Year of Passing
- ix. 10th Standard Board
- x. 10th Standard Passed Exam Type
- xi. Whether passed minimum Seventh class exam. in Odia
- xii. Mobile Number
- xiii. Email Address

All the above fields need to be filled in mandatorily by the candidate.

Caution: The candidate must submit the correct data in this section as the subsequent section will be automatically populated with the data filled in this section. No change in the section will be allowed after the candidates submit the ‘I Agree’ box.

Once the above details are filled by the candidate, 1 CAPTCHA image will be shown to the candidate which he/she needs to enter correctly in the field given below and then need to check the box “I Agree” for declaration and submit the registration form.

On Submitting the registration form a unique **Application Sequence No.** will be generated and will be shown to the candidate.

Application Sequence No. generated will act as the **user id** for the candidate.

Email and SMS will be sent to the candidates through his registered **email id** and **mobile** no intimating the ‘User id’ and ‘password’.

Note:

The details submitted by the candidate for 10th Standard Roll Number (As Mentioned in the Certificate), 10th Standard Board , 10th Standard Year Of Passing & 10th Standard Passed Exam Type (Annual or Supplementary) need to be furnished correctly.

Furnishing of any wrong information may lead to rejection of the application and no request in this regard for correction of the same will be entertained.

User registration is only required once during applying for a specific post/advertisement.

After successful submission of the registration form in the top right hand corner of the **“Go To Application Form” & Logout button will be visible.**

Candidate can click the **“Logout”** button if he/she wishes to exit the current session.

Candidate can also click on the **“Go To Application Form”** to continue with the filling of the application form.

(2) For registered user login

In order to fill the Application form candidate needs to Click the link present under **“For registered user login”** present in the Form Link section.

The same will redirect the candidate to the login page of the Application Form. The candidate needs to login using the **‘user id’** and **‘password’** he/she received after registration though **e-mail** as well as **sms** in the registered mobile no. & e-mail id.

Once the candidate successfully logged in to the application form he/she will be getting 4 tabs

- 1. Personal Details**
- 2. Additional Details**
- 3. Qualification details**
- 4. Document Upload & Payment details**

All the details required in the above 4 tabs need to be furnished correctly by the candidate. The details submitted by the candidate during submission of the registration form will be auto populated in the respective fields of the application form.

The candidate have the option of filling the application form in more than 1 session but before logging out he/she needs to ensure that all the data filled by him/her **has been saved** by clicking **“Save & Continue button”** present in the end of the each tab.

Candidate can **preview** the application by clicking the **“Preview Application”** button present in the end of **“Document Upload & Payment details”** tab as and when required.

All candidate mandatorily need to upload the scanned image of his/her **recent passport size photograph and scanned image of his/her full signature** in the on line application form which **must be within max 80 kb (The Format supported is JPEG, JPG)**. With addition to the above requirement all the candidate needs to upload their **10th Standard mark sheet/certificate** containing the 10th Standard Roll Number given in the registration form (**File size max 300kb, format supported pdf**). In Document Upload & Payment details section.

Candidate should upload their **SC/ ST caste certificate** needs to upload cast certificate (**File size max 300kb, format supported pdf**). In Document Upload & Payment details section.

Candidates Claiming **“Physically Challenged”** special category needs to upload PWD certificate (**File size max 300kb, format supported pdf**). In Document Upload & Payment details section.

Candidates Claiming **“Ex-Serviceman”** special category needs to upload Ex-Service Man Documents (**Discharge Certificate/Icard/NOC** any 1 document needs to be uploaded). In Document Upload & Payment details section (File size max 300kb, format supported pdf).

In-service contractual employees claiming age relaxation up to 45 years as on 01.01.2016 must upload the required certificate issued by the concerned employer



indicating there in date of appointment, Order No. and Date, years of contractual service rendered, and scheme under which appointed.

The uploaded documents must be clearly identifiable /visible, otherwise the application is liable to be rejected and no correspondence in this regard will be entertained.

The candidates are also advised to fill up relevant details under different tabs, mentioning category, special category, present address, permanent address, full marks, marks secured and percentage of mark in H.S.C, Three years Diploma in Automobile Engineering/ Mechanical Engineering or equivalent examination or any higher Educational qualification in Automobile Engineering/ Mechanical Engineering which are required for eligibility of every candidate as per Clause-4 of this advertisement. The filled in Application Form can be submitted by clicking on the '**submit button**'. Before submitting the online application the applicant must re-check the information filled in and ensure that the information provided and the scanned signature and scanned photographs are clearly identifiable and visible and then click the '**submit button**'. After the form is successfully submitted, the candidate has to take the printout of the filled application form.

Note:

If any defect is noticed in the application form submitted, the applicant can edit the application form by accessing the candidate's 'log in' within 48 hours of clicking the 'submit button'. Editing of the application will not be possible after 48 hours or application end date whichever is earlier.

The following fields will not be editable once the same has been submitted once during registration

Nationality

10th Standard Roll Number As Mentioned in the Certificate

10th Standard Year Of Passing

10th Standard Board

10th Standard Passed Exam Type

Whether passed minimum Seventh class exam. in Odia

Mobile Number

Email ID

1. (c) The candidate has to take print of the **Applicant's copy** and the **OSSC copy**. The OSSC copy duly signed in by the candidate in full signature (in running letters) and enclosing all the required documents as detailed in clause-6 of this advertisement required to be sent to the Secretary, in the following address by By Speed Post/ Regd. Post so as to reach in the office of the Commission by 14.02.2017, 5 P.M..

**"Secretary, Odisha Staff Selection Commission,
Barack No-1, Unit-V, Bhubaneswar, Pin- 751054."**

Any application received after the last date shall not be entertained and will be rejected out rightly.

1. (d) The **Applicant's copy** contains the '**user ID**' and '**pass word**' printed on the bottom of the Application Form. The applicant has to keep it carefully for his future



reference to access to the website to know the status of the application and also to download the call letter from the Commission's website.

1. (e) Applications received incomplete or received through any mode other than online mode are liable to be summarily rejected.

1. (f) The candidate may find out the status of his/her application as well as hall ticket generated for examination by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the link present under "For registered user login" in Form Link section against that particular advertisement/post, by using the user ID and password.

1.(g) Candidates should possess a valid E-mail address & Mobile number which should remain active till publication of the final result pursuant to the Advertisement. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong /invalid e-mail address/ mobile number provided by the candidate in the on-line registration form or for delay/non-receipt of information if a candidate fails to access his/her E-mail or Mobile phone in time. Candidates will be allowed in the examination only if they possess a valid admission letter and a valid Photo Identity proof issued by any Govt. Authority.

1.(h) If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post his/her candidature will be cancelled forthwith. Further, OSSC reserves the right to debar such candidates from applying for other recruitment examinations conducted by OSSC either temporarily or permanently.

2. Last date for receipt of applications.:

2(a) The last date for online submission of Application in response to this advertisement is 11.59 P.M. of 04.02.2017. The system will be automatically disabled from 11.59 P.M. of the said date after which the application form for this particular post will not be generated any more at the candidate's end.

2(b) The closing time for receipt of the DAF (i.e. the OSSC copy of the Application form duly ink signed at appropriate place, Treasury Challan if any and other documents (refer to clause-6), together called the DAF) in the Commission's office is 5 PM of 14.02.2017 through Speed post/ Registered post only. No application will be entertained in the Commission's office after the date and time stipulated above. No Application form will be received by hand/in the drop box in the office of the Commission. The online applications without DAF within stipulated time period will be rejected.

3. Number of posts to be filled up and reservations :

3.(a) The break-up of vacancy for this recruitment is as follows.

Category	Total	Women
SC	01	-
ST	02	-
Total	03	-

3. (b) There is no vacancy reserved for special categories such as PWD/ Ex-serviceman/ Sports person. However, PWD candidate in the category of HI are eligible to apply for the post. **The Ex-Serviceman / PWD candidate may avail age relaxation to apply for the post.**

3. (c) The numbers of vacant posts to be filled up on the basis of this recruitment process are subject to change at any time at the discretion of the Commission/Requisitioning Authority which be duly notified in the Commission's website.

4. Eligibility for the post:

The candidate must ensure that he/she is eligible for the post as per advertisement.

4. (a) Age:

The candidate must have completed **18 years** of age, and must not have crossed the age of **32 years**, as on **01.01.2016**. As this a special recruitment Drive for SC/ST category candidates the upper **Age limit is 37 years as on 01.01.2016**. The upper age limit is relaxable by 10 years for PwD category candidates (c) by the total period of service rendered in defence service in case of Ex-servicemen. PWD candidates in the ST & SC category suffering from hearing impairment shall be entitled to cumulative age relaxation of ten years over & above the normal relaxation specified for the category. However, a candidate can avail only one type of age relaxation as per Rule. To be eligible, candidates of SC/ ST category after availing relaxation of upper age limit must not have been born earlier than 2nd January, 1979 and not later than 1st January, 1998.

(b) However, the upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or the State Govt. of Odisha who have completed at least one year of continuous service on the date of publication of advertisement as per provision of "Odisha Group-C, D posts (Contractual appointment) Rules, 2013". **As such they must be less than 45 years as on 1.1.2016. They should submit the required proof from their employer for availing the age relaxation in the DAF for allowing them to appear the written examination.**

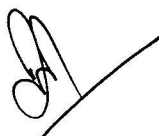
(c) Date of birth entered in the High School Certificate or equivalent School leaving Certificate issued by the concerned Board/Council will only be acceptable to the Commission in regard to proof of age of the applicant.

4. (b) Minimum Educational qualification:

The candidate in order to be eligible for appearing in the said examination for the post must have passed

(i) High school certificate Examination or equivalent examination from a recognised institution/ Board, and .

(ii) Diploma in Automobile Engineering or Diploma in Mechanical Engineering (3 years course) awarded by the State Council of Technical Education & Training or equivalent course either of the above disciplines recognised by the Central/State Government. However, the candidates having higher qualification i.e. Graduate Engineers in Automobile or Mechanical Engineering from University/ Institutes recognised by the Central/State Government are also eligible to apply.



4. (c) **Desirable qualification and/or experience if any**

As provided under Rule -6 (1)(c) of Orissa Sub ordinate Transport Engineering Service Rules, 1996, The applicant must have the following eligibility for appearing in the examination.

- (i) The candidate must have a valid driving license authorising him to drive Motor Cycle with gear and Transport Vehicle.

As per Commerce & Transport Department Notification No. 7429 dated 28.10.2013, candidates not possessing a valid driving license for Transport Vehicles, shall undergo driving training of Transport Vehicle in a recognised Heavy Motor Vehicle driving Training school during the probation period. Possession of a valid driving license for Transport Vehicle will be a pre-requisite for completion of probation period and confirmation in the service. Failure to possess a driving license to Transport vehicle before completion of probation period shall make the candidate liable for termination from service.

- (ii) The candidate must have the working experience of at least one year in a reputed automobile workshop engaged in repair of Light Motor Vehicle, Heavy goods vehicles & Heavy passenger Vehicles fitted with petrol & Diesel Engine. Certificate to this effect shall be furnished by the applicant from any reputed Automobile Work shop in the following format.

EXPERIENCE CERTIFICATE FORMAT

Name of reputed Automobile workshop with detailed address, Registration number if any & Phone Number.:

This is to certify that Mr./Mrs _____, Son/ Daughter/wife of Sri _____ residing at (Full address with contact number) _____ was engaged in this work shop from _____ to _____ in the repair of Light Motor Vehicles, Heavy Goods vehicles & Heavy Passenger Vehicle fitted with Petrol & Diesel Engine

Signature of the Candidate

Signature of the authorised Person

Place & Date: _____

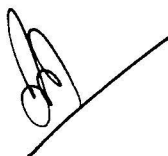
of Automobile Work shop with seal.

- (iii) The candidate must have passed Middle School Examination with Odia as a language subject or have passed the High school Certificate Examination or equivalent examination with Odia as a medium of examination in non-language subject or have passed a test in Odia in M.E. School standard conducted by Education Department. The candidate must submit requisite certificates with DAF for (i) to (iii) above.

4. (d) **General Eligibility Criteria.**

A candidate in order to be eligible for the post/ appearing at the competitive examination must be a (i) citizen of India, (ii) be of good character, (iii) be of sound health , good physique, and active habits (iv) be free from organic defects and bodily infirmity and (v) must not have more than one spouse living.

5. **Examination Fee:** This is a special recruitment drive for SC & ST category candidates, they are exempted from paying any examination fee for the post. No EXAMINATION FEE IS CHARGED.



6. Certificates / documents to be submitted in the Detailed Application Form (DAF):

- (a) OSSC copy of the Online application form duly ink signed in full by the candidate in running letter.
- (b) As this is a Special Recruitment Drive for SC & ST category candidates, the candidates shall submit the self attested photocopy of the caste certificate issued by the competent authority for the purpose of employment.
- (c) Self attested photocopy of HSC certificate & mark sheet or equivalent certificate & mark sheet in support of declaration of age, issued by the concerned Board/Council.
- (d) Self attested photo copy of pass certificate & mark sheet of the Diploma Course in Automobile Engineering (3 years course) or the Diploma course in Mechanical Engineering (3 years course) awarded by the State Council of Technical Education or such other course declared equivalent to either of the above disciplines by the Central government or by the State Govt.
- (e) Self attested Photo copy of Pass Certificate & mark Sheet of Degree in Automobile/ Mechanical Engineering from University / Institution recognised by the Central/State Government.
- (f) Self attested photo copies of driving licence, working experience certificate in the prescribed format, pass in odia language certificate as specified for the post at **para-4 (c)**.
- (g) Candidates claiming age relaxation under Ex-Serviceman category should submit the Self attested copy of Discharge certificate, identity card and the document indicating the period of service rendered in defence forces in case of Ex-servicemen candidates. In case of Defence Service Personnel who have less than six months of service as on the date of application may also apply for the post enclosing the "No Objection Certificate indicating the date of retirement" issued by the designated authority. But such candidates must submit the discharge certificate at the time of viva-voce Test otherwise their candidature for the post shall be rejected.
- (h) Candidates claiming age relaxation under PWD category must submit copy of the Disability certificate from the concerned Medical Board of the District.
- (i) The in-service contractual employee claiming age relaxation up to 45 years as on 01.01.2016 must submit a certificate from the concerned employer indicating there in the appointment order No and date, date of appointment, period of service, post held, nature of post, scheme under which appointed & "no objection" to appear the examination along with a copy of the appointment order.

7. PLACE AND DATE OF WRITTEN EXAMINATION:

The date/time/ venue of the written examination will have to be notified to the eligible candidates in the admission letters, in due course which will be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified later. The list of defective application shall be displayed in the said website. The candidates are therefore advised to visit the website of the Commission regularly & also keep track with



the publication of different notices by this Commission in different local dailies to know about the programme of the examination.

8. PLAN OF EXAMINATION:

There shall be a written examination followed by viva-voce test.

I. Written Examination-

The written Examination would comprise of three papers having all objective type questions with multiple choice of answers. (OMR Sheet)

Paper-I - Language proficiency (both Odia & English)

and General Knowledge - 50 marks - 1hour

Paper-II – Vehicle maintenance, pollution Standards,

Motor vehicle laws and road safety rules - 50 marks - 1hour

Paper-III – Automobile Engineering 100 marks - 2hour.

Total Written Marks- 200 Marks

II. Viva voce Test 25 Marks

Total – 225 Marks

The **Paper-I** would be a composite paper comprising of questions to test the English and Odia language proficiency and General knowledge of the candidate. There would be 20 nos. of question on English and Odia Language (10 each) carrying 20 marks and 30 nos. of questions on General Knowledge carrying 30 Marks.(Total 50 Marks). The maximum Time allowed for this composite paper would be 1 hour. All questions will be compulsory and will be objective type with multiple choice of answers.

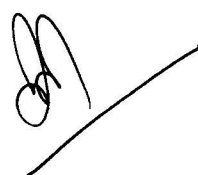
The questions on English & Odia Language proficiency will include vocabulary and usage, common errors, grammar, etc.

The questions on GK will cover history and geography of India with special reference to Odisha, Indian polity and socio- economic scenario, environmental issues, general science, mathematics of matriculation standard and etc.

The questions in **Papers-II** would be on maintenance of vehicles, pollution standards, motor vehicle laws and road safety rules, First Aid, Fire hazard and other matters with which one is required to be acquainted in order to be eligible to get the heavy vehicle driving license. There will be **50 questions with maximum Marks 50** and Time allowed for this paper would be **1 hour**. All questions will be compulsory and will be objective type with multiple choices of answers.

The questions in paper-III would be on Automobile Engineering of Diploma standard prescribed by the State Council of Technical Education and vocational Training, Odisha for three years Diploma course. There will be 100 questions in this paper with **maximum 100 Marks** and Time allowed for this paper would be **2 hours**. All questions will be compulsory and will be objective type with multiple choices of answers.

For all these papers the answer sheet will be in OMR format, where the correct answers are to be marked by darkening the appropriate circle with black/blue ball point pen.



✓ **09. VIVA-VOCE TEST:**

The viva voce or Test will carry 25 marks. Basing on the performance in the written examination, candidates numbering about 3 times the number of vacancies in the respective categories are to be called for appearing at the Viva-voce Test. The candidate has to submit to all original documents at the time of viva-voce Test.

10. SELECT LIST:

The select list shall be prepared category wise on the basis of the sum total marks secured by the candidates in the Written Examination, viva-voce test taken together in order of merit as per vacancy advertised.

11. **Results:** The results will be published in due course in the Commission's website.

NOTE:-i. **Blue/Black ball point pen only shall be used for answering (ovalling) in OMR sheet in the Written examination; whiteners/erasers shall not be used in the OMR sheet.**

- ii. **The candidates are required to visit the website of the Commission, 'www.osscc.gov.in' for detailed information about the programme of the examination/ viva-voce test, notice regarding rejection of the application, other important notices etc. and also keep track of publication of various notices relating to this recruitment in the leading odia local daily news papers to know about the programme of the examination.**
- iii. **The applicant should furnish their correct mobile telephone number for sending the SMS by OSSC, relating to the examination.**

WARNING

- iii. **Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue. Any infringement of these instructions will entail debarment of the concerned candidate from the particular examination/future examinations.**

By orders of the Commission.

Secretary