



ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHOPAL

(An Autonomous Institute under the Ministry of Health & Family Welfare)
Saket Nagar, Bhopal-462020 (M.P.)

www.aiimsbhopal.edu.in

No: Admin/Rec./Regular/SN-I & SN-II/2017/AIIMS.BPL/09/

Dated: 03/02/2018

Online applications are invited from the eligible candidates for the following posts on **Direct Recruitment Basis** in All India Institute of Medical Sciences, Bhopal :

S.No.	Name of Post	Group	Total Post	Reservation			
				UR	OBC	SC	ST
1	Senior Nursing Officer (Staff Nurse Grade-I)	B	100	51	27	15	7
2	Nursing Officer (Staff Nurse Grade-II)	B	600	303	162	90	45

Qualifications for the posts are as under:

S.No.	Name of Post	Scale of Post	Age Limit	Qualifications Required
1	Senior Nursing Officer (Staff Nurse Grade-I)	9300-34800 with Grade Pay 4800/-	21-35 Years	<ol style="list-style-type: none">B. Sc. Nursing (4 Years course) from an Indian Nursing Council recognized Institute/ University; OR B. Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post Basic) from an Indian Nursing Council recognized Institute/University.Registered as Nurses & Nurse & Midwife in State/Indian Nursing Council <p>Experience: Three Years' experience as Staff Nurse Grade-II after B.Sc Nursing/ B.Sc. (Post Certificate)/ B.Sc. Nursing (Post Basic) in a minimum 200 bedded Hospital/Healthcare Institute.</p>
2	Nursing Officer (Staff Nurse Grade-II)	9300-34800 with Grade Pay of 4600/-	21-30 Years	<ol style="list-style-type: none">(i) B.Sc. (Hons.) Nursing/B.Sc. Nursing from an Indian Nursing Council recognized Institute or University; OR B.Sc. (Post-certificate)/Post Basic B.Sc. Nursing from an Indian Nursing Council recognized Institute or University;(ii) Registered as Nurses & Nurse & Midwife in State/Indian Nursing Council OR(i) Diploma in General Nursing Midwifery from an Indian Nursing Council recognized institute / Board or Council; (ii) Registered as Nurses & Midwife in State/ Indian Nursing Council (iii) Two years' experience in minimum 50 bedded Hospital after acquiring the educational qualification mentioned above.

Notes:-

- I. The above vacancies are provisional and subject to variation. The Director, AIIMS, Bhopal reserves the right to increase/vary the vacancies.
- II. Reservation will be as per guidelines issued by MOHFW based on the Government of India Policy.
- III. The cut-off date to determine the maximum age limit, essential qualifications & experience will be the last date of submission of online application.
- IV. The period of experience wherever prescribed shall be counted after obtaining the prescribed essential qualifications.

GENERAL CONDITIONS

1. All the posts carry usual allowances as admissible to Central Government employees of similar status at AIIMS, Bhopal, and the Pay Band and GP are under process for revision as per the recommendations of the Seventh Pay Commission of Government of India.
2. **Application Process:** - The aspiring applicants satisfying the eligibility criteria in all respect can submit their application through **ON-LINE** mode only. The On-line registration of application shall be made available on AIIMS, Bhopal official website i.e. <http://www.aiimsbhopal.edu.in> on 05/02/2018 (03:00 PM) **The link for submission of online applications in respect of above said posts along with other relevant information will be activated from 05/02/2018(Monday-03:00 PM) The last date of online submission of applications will be 06/03/2018 (Tuesday-midnight)** The candidature of such applicants who fails to complete the online application submission by the stipulated date and time, the same will be treated as incomplete application and no correspondence in this regard will be entertained.

It is mandatory that the applicants shall send the duly filled and signed hardcopy of the submitted online application form along with self-attested photocopies of their proof of date of birth, eligibility qualification mark sheets, degrees, experience certificates and other relevant testimonials by speed post/registered post only on or before 05:00 PM of 20/03/2018 (Tuesday) to the following address:

**The Administrative Officer
All India Institute of Medical Sciences (AIIMS)
Administrative Block, 1st Floor of Medical College Building,
Saket Nagar, Bhopal-462020 (M.P.)**

The envelope containing the hardcopy of application form must be superscribed as 'Application for Direct Recruitment Group 'B' post of

3. **For filling up of Online application, candidates must have the following pre-requisites ready :**
 - (i) *Valid e-mail ID.*
 - (ii) *Scanned Passport size photograph of candidate (in JPG format).*
 - (iii) *Scanned Signature of the candidate (in JPG format).*
 - (iv) *Online payment details of the required Application Fee.*
 - (v) *Any other details, as per the advertisement.*

Guidelines for Scanning the Photographs & Signature:

Before applying online, a candidate will be required to have a scanned (digital) image of his/her Photograph and Signature as per the specifications given below:

- (i) ***Photograph Image :***
 - *Photograph must be a recent passport size colour picture.*
 - *The picture should be in colour, against a light-coloured preferably white background.*
 - *Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.*
 - *Dimensions 200x230 pixels (preferred).*
 - *Size of file should be between 20 KB -100 KB.*
 - *Ensure that the size of the scanned image is not more than 100 KB.*

(ii) Signature Image :

- *The applicant has to sign on white paper with Black ink pen.*
 - *The signature must be signed only by the applicant and not by any other person.*
 - *The signature will be used to put on the Hall Ticket and wherever necessary.*
 - *If the Applicant's signature on the answer script, at the time of examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.*
 - *Dimensions 140 x 60 pixels (preferred).*
 - *Size of file should be between 10 KB -50 KB.*
 - *Ensure that the size of the scanned image is not more than 50 KB.*
4. The candidate must ensure that their photo and signature should be clearly visible in preview at the time of filling of application in online mode. If photo/signature image is displayed small or not visible in preview on online application that means photo/signature is not as per the AIIMS, Bhopal prescribed format and in that case, your application will be rejected. So, candidates are advised to be careful while uploading their photo and signature. Both must be visible clearly on their Online Application Form.
 5. In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately through On-line mode only and separate application fees will be applicable.
 6. **AGE RELAXATION:** - Relaxation in age as shall be applicable, as per Government of India rules.
 7. Candidates applying under any of the reserved category posts, viz. SC/ST/OBC/PH will be considered subject of Caste /PH Certificate issued by the Appropriate/ Competent Authority on the prescribed format. Community should be clearly and legibly mentioned in the certificate. OBC candidate's eligibility will be based on the Caste(s) borne in the Central List of Government of India. OBC candidate(s) should not belong to Creamy Layer and their sub-caste should match with the entries in Central List of OBC, failing which their candidature(s) will not be considered under any of the applied reserved category post(s).
 - Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of caste certificate on a prescribed format issued by the Competent Authority along with the hard copy of application form. Community should be clearly mentioned in the certificate.
 - OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. OBC candidates should not belong to Creamy layer. Their sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
 - Physical Disability Certificate should be issued from a duly constituted and authorized Medical Board.
 8. 4% of the total posts will be horizontally reserved for PwD Candidates as per Reservation Rules. The Reservation of PwD will be applicable for the post for which it is identified for. However, the quantum of reservation will be regulated, as per Govt. of India instructions.
 9. Disabled OL category of PwD candidates shall be suitable for both the posts. The definition of different categories of disabilities, for the purpose of age relaxation, will be same as per Govt. of India instructions.
 10. If a person with disability is entitled to age concession by virtue of being a Central Government employee, concession to him/her will be admissible either as a 'person with disability' or as a 'Central Government employee' whichever may be more beneficial to him/her.
 11. Only such persons would be eligible for reservation under PwD quota in service/posts who suffer from not less than 40% of physical disability as identified for that post as per Govt. of India instructions. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate issued by a Competent Authority in prescribed format.
 12. There will be a computer based test (CBT) to select candidates for these posts. The selection process is to be made as per the relevant Recruitment rules and Govt. of India instructions as applicable.
 13. A Skill Test or Proficiency Test may be conducted after CBT in respect of shortlisted candidates who secure a threshold mark in CBT

14. Based on the declaration made by candidates in their online application, they will be provisionally declared eligible to appear for CBT. However, shortlisted candidates will be called for document verification based on their performance in CBT/Skill Test. If anyone found not meeting the prescribed qualification/experience and any other eligibility criteria as per the advertisement, his/her candidature will be treated as cancelled without giving them any further notice.
15. There will be penalty for wrong answers marked in the CBT. For each correct answer candidate will get 1 mark whereas 1/4 mark will be deducted for incorrect/wrong answer. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.
16. **TEST CENTRE:** Test Centre of Computer Based Test (CBT: The Test Centre for Computer Based Test (CBT) will be preferable in Bhopal or any other place as decided by Director AIIMS Bhopal. However, in case substantial numbers of candidates apply for a post, then the candidates may be allotted a Centre as opted by them out of the Centre viz. **BHOPAL, BHUBANESHWAR, CHENNAI, GUWAHATI, GWALIOR INDORE, JABALPUR, JODHPUR, KOLKATA, MOHALI AND PUNE** and Candidates cannot claim as a matter of rights to be allotted a centre of their choice. The AIIMS, Bhopal is reserve the discretion to allot a test centre.
17. Scheme of examination, date of examination and Syllabus will be notified in due course in the website of AIIMS, Bhopal.
18. **APPLICATION FEES:** Rs. 1,000/- (Rupees One Thousand Only).
 - a. The candidate should pay prescribed application fees through **On-line mode only via payment gateway**. Transaction/ Processing fee, if any, as applicable will be payable to the bank by the candidate.
 - b. **Application fee once remitted shall not be refunded under any circumstances.**
 - c. **No fee shall be payable for SC/ST/PWD/Women Candidates.**
19. Applications without the prescribed fee or incomplete in any respect would not be considered and summarily be rejected.
20. The applicants already in Government service shall have to produce No Objection Certificate from their present employer at the time of submission of hard copy of application. Therefore, while applying for the post, candidates have to take prior permission from their respective employer, in case of Government service.
21. The decision of the Competent Authority of AIIMS Bhopal in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection (CBT/Skill Test), conduct of examination(s), allotment of examination centres, selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.
22. Canvassing of any kind will lead to disqualification of candidature.
23. The prescribed qualification is minimum and merely possessing the same does not entitle any candidate for the selection.
24. All the appointees including in-service candidates shall be governed by the New Pension Scheme (NPS) as per the provisions contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division), Government of India Notification No. 5/7/2003 - ECB&PR dated 22.12.2003.
25. All the appointees will have to conform to the rules of conduct and discipline as applicable to the Institute employees.
26. The candidates should not have been convicted by any Court of Law.
27. No TA/DA shall be paid to the candidates for attending the CBT/Skill Test etc.
28. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and action taken as deemed fit by the appointing authority, in case of selection.

29. The decision of the competent authority regarding selection of candidates will be final and binding and no representation will be entertained in this regard.
30. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
31. All disputes will be subject to jurisdiction of Hon'ble High Court, Jabalpur (M.P.)
32. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
33. All information / updates pertaining to this advertisement including syllabus, CBT, Skill Test and result etc. will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in

For Clarification & Enquiries:

Mail to: aiimsbhopal.helpdesk@gmail.com

Helpdesk No. 18002660793

**Deputy Director (Admin.)
AIIMS, Bhopal**

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