

CHHATTISGARH STATE POWER HOLDING COMPANY LTD.



(A Successor Company of CSEB)

CIN No. : U65993CT2008SGC020995

O/o GM (HR), C.S. Power Holding Co.Ltd., Raipur



No. 01-04/HR-VIII/1763

Raipur, Date : 18-07-2018

RECRUITMENT NOTICE

Online applications are invited for the post of **Shift Chemist (Trainee)** in Chhattisgarh State Power Generation Co. Ltd., as per details given hereunder :-

1. IMPORTANT DATES:

PARTICULARS	DATES
Opening date for Online Registration of Applications	20:00 hrs. of 19-07-2018
Last date of close of Registration and submission of online application (Step-I & Step-II)	23:59 hrs. of 08-08-2018
Last date of close of Online submission of Application Fee through Debit / Credit Card / Netbanking (SB Collect System of SBI) (Step-III)	23:59 hrs. of 10-08-2018

2. NAME OF POST AND NUMBER OF VACANCIES:

Name of post	UR	OBC	SC	ST	PwD	Total	Stipend	Payscale
Shift Chemist (Trainee) (Post Code-08)	-	-	01	07	--	08	Rs. 56100/- Per Month	Rs. 56100- 144300/-

Departmental candidates selected on above post will get stipend as mentioned above or the last pay drawn by them including all allowances just prior to the appointment under this advertisement as a fixed stipend, whichever is higher. During the training period they will not get any annual increment and other fringe benefits as applicable to regular departmental employees.

Note:

- Number of vacancies may change at the discretion of CSPHCL.
- Any eligible Indian National fulfilling criteria can apply.
- This recruitment is subject to the final outcome/decision of Hon'ble High Court of Chhattisgarh, Bilaspur in pending Writ Petition (C) No. 591/2012, 592/2012, 593/2012 & 594/2012. Accordingly category wise posts may be changed.

Advice to candidates :

- DETAILED INSTRUCTIONS MAY BE REFERRED AT THE TIME OF FILLING ON LINE APPLICATION.
- CANDIDATES IN THEIR OWN INTEREST ARE ADVISED, NOT TO WAIT TILL THE LAST DATE & TIME AND REGISTER THEIR APPLICATION WELL BEFORE THE LAST DATE. CSPHCL SHALL NOT BE HELD RESPONSIBLE, IF THE CANDIDATES ARE NOT ABLE TO SUBMIT THEIR APPLICATION DUE TO LAST MINUTE RUSH.

3. **MINIMUM ESSENTIAL QUALIFICATION** : The candidate should possess the following qualification as on the last date of submission of online application only :

<u>Post and Discipline</u>	<u>Minimum Essential Qualifications</u>
Shift Chemist (Post code-08)	M.Sc. in Chemistry with minimum 55% in aggregate marks for SC/ST candidates of C.G. State; from any Indian University recognized by the UGC.

Departmental candidates (In open competition)

Note :-

(i) The regular employees working in CS Power Companies fulfilling the criteria as per the advertisement except age criteria can apply online as departmental candidates within stipulated time. **No posts will be reserved for these departmental candidates.** However application fee and maximum age limit will not be applicable for such candidates.

(ii) Above departmental candidates are required to submit printout of online application along with copies of all requisite documents to respective HOD (ED/GM/CE/SE/EE) immediately which will be submitted by the HOD alongwith certificate of Service, Educational Qualification verification & Deptt. Enquiry status in prescribed format to **Dy. General Manager (HR)-II, CSPHCL, Dangania, Raipur, within 5 days** from the last date of submission of online application. **The candidature of departmental candidates will be considered only on receipt of application alongwith all requisite documents through proper channel by due date.**

(iii) The candidature of the departmental candidates against whom show cause notice, departmental enquiry, Lokayukt or criminal case is pending / contemplated or undergoing period of punishment, will not be considered.

4. **AGE LIMIT (As on 01-01-2018) :**

Minimum Age limit : 21 Years.

Maximum Age limit :

➤ 40 years for SC / ST male/female candidates of Chhattisgarh State Domicile.

Note: Including all relaxations maximum age will be 40 years.

5. **RESERVATION :**

- (i) SC/ST Candidates of Chhattisgarh State Domicile only will be considered for the reserved posts in respective categories as per the Govt. of Chhattisgarh guidelines in this regard which is adopted by CSPHCL.
- (ii) As per Power Companies rules the post of Shift Chemist is not identified for "Person with disabilities" (PwD) category. Hence there will be no post reserved for PwD candidates.

6. **NON-REFUNDABLE APPLICATION FEE :**

SC/ST	Departmental
1,200/-	Departmental Candidates are exempted from the payment of Fee
700/-	

Note : The Application fee will be collected through online mode only as per details given in Advertisement.

7. **CASTE CERTIFICATE :** The Permanent Caste Certificate issued by competent authority of Chhattisgarh Govt. alongwith an affidavit in the prescribed proforma in respect of SC/ST category candidates must be produced during the document verification, failing which **candidature will be cancelled.**

8. **SELECTION PROCEDURE:**

- a) The selection process for the post of Shift Chemist-Trainee, involves online computer based test (CBT) of 2 Hours duration followed by interview. Computer based test shall comprise of 100 objective type questions of 100 marks with Multiple Choice answers consisting of **Part I** - 80 questions related to professional subject and **Part II** - 20 questions to judge the general awareness and reasoning. Based on merit of computer based test, maximum three times candidates against one available vacancy in each category for every post code shall be called for interview, which shall be of 15 marks. The document verification and interview shall be done at Raipur. The date of interview shall not be changed generally. Final selection will be based on merit list prepared on the basis of aggregate marks obtained in online computer based test and Interview put together. The selection will be subject to condition that candidates fulfill all required qualification and criteria prescribed for such appointment and submit all necessary certificates. The minimum qualifying marks for SC/ST category will be 30% in written exam.
- b) For every correct answer One mark shall be awarded. For every wrong answer $\frac{1}{4}$ mark (i.e. 0.25 mark) will be deducted. No marks will be awarded for un-attempted questions.
- c) The question paper will be in English and Hindi only. However, in case of any typographical error in Hindi, the English version of the question paper shall prevail.
- d) The online examination will be conducted at (a) Raipur, (b) Bilaspur & (c) Bhilai-Durg or any other place as decided by CSPHCL.
- e) Possession and Use of electronic devices/gadgets such as Mobile Phone, Micro Phone or any other Associated Accessories, Calculator, Log Tables, pager, wrist watch, Digital Diary, Book/ Notes etc. are strictly prohibited in the Computer Based Test Centre. If any candidate is found in possession of any of these devices / documents his/her candidature is liable to be cancelled. As such the Candidate should not bring Mobile Phone/Micro Phone etc. at the Computer Based Test Centre. CSPHCL will not be responsible for its safe custody / loss. Consumption of liquor is prohibited & so intoxicated candidates may not be allowed to appear in examination.

9. **DISQUALIFICATIONS : (As per clause 6 of C.G. General Service Rule 1961 adopted by Power Co.)**

- (i) No male candidate who has more than one wife living and no female candidate who has married a person having already a wife living shall be eligible for appointment to any service or post :

Provided that the Power Company may, if satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.

- (ii) No candidate shall be appointed unless he/she has been found fit, after such medical examination as may be prescribed, to be in good mental and bodily health and free from any mental or bodily defect likely to interfere with the discharge of the duties of the service or post :

Provided that a candidate may be appointed provisionally before his/her medical examination, subject to the condition that the appointment is liable to be terminated forthwith if he/she is found medically unfit.

- (iii) No candidate shall be eligible for appointment to a service or post if, after such enquiry/ antecedent verification from Police deptt. as may be considered necessary, the appointing authority is satisfied that he is not suitable in any respect for the service or post.
- (iv) No candidate shall be eligible for appointment to a service or post who has been convicted of an offence against women/ criminal case.
- (v) Any candidate who has married before the statutory minimum age for marriage will not be eligible for appointment in any post/service.

10. **HOW TO APPLY:**

Before starting to fill up the on-line application, the candidate should keep in hand ready the following details/document information:-

- a) His/ Her e-mail ID, Valid Mobile Number.
- b) Documents related to his/her academic qualifications details with percentage of the marks obtained etc. as per eligibility criteria.
- c) Personal details.
- d) Permanent Caste Certificate for candidates applying under SC/ST category.
- e) Domicile Certificate
- f) DOB Certificate
- g) Discharge Certificate from previous employer in case of Ex-Servicemen
- h) Photo ID Card issued by CSPHCL/ Subsidiaries or Scanned Copy of First Page of Service Book for departmental candidates.
- i) Final Year Mark Sheet/ Certificate of minimum qualification required for applying against a particular post.
- j) Disability Certificate. (if applicable)
- k) His/her scanned photo and signature.
- l) Details of Debit Card/ Credit Card/ Net Banking for making payment of fee.
- m) Any other document/information with regard to his / her eligibility for the post.

Steps to complete the application

STEP-I Registration	
a.	Candidates agreeing the terms & conditions may apply by clicking 'I Agree' Checkbox given below and pressing the 'Start' button.
b.	The candidate should fill up all the desired information i.e. Personal Details, Contact Details , etc. correctly.
c.	On completion of Step-I registration, a message will be received in candidate's registered email id conveying his registration and login ID and password.
STEP-II	
d.	After registration, candidate has to login and complete other details in application form like Personal Details, Qualification Details, and Declaration etc.
e.	Instructions regarding scanning of Photograph, Signature: Candidates should upload the scanned (digital) image of their photograph and signature as per the process given below. The applicant should note that only Jpg/jpeg format is acceptable:

	<p>i. Photograph Image:</p> <ul style="list-style-type: none"> Photograph must be a recent passport size colour picture on light background. Look straight at the camera with a relaxed face. The size of the scanned image should be between 50kb -100kb in jpg/ jpeg format only. <p>ii. Signature image:</p> <ul style="list-style-type: none"> The applicant has to sign on white paper with Black ink pen. The signature must be signed only by the applicant and not by any other person. Please scan the signature area only and not the entire page. Size of file should be between 10kb – 100kb in Jpg/jpeg format only.
Step-III: On-line Fee Depositing process in State Bank of India (SBI) through SB Collect System	
I.	Candidate needs to re-login and click the link/tab “Make Online Payment” active after 24 hours of submission of the application. Once SB Collect of State Bank of India portals opened, then DO NOT click Refresh or Back Button.
II.	<p>Steps to be followed in SB Collect portal for Online Payment:</p> <ol style="list-style-type: none"> System will redirect you on CSPHCL page of State Bank Collect Portal. Kindly check & confirm the details shown on the screen i.e Application Seq No., DOB, Name, Mobile No, e-mail ID, post & category, etc., then click on Submit/confirm Button. Enter Name, Application Sequence Number and Date of birth in dd/mm/yyyy format ONLY. Then click on submit Button. Select the Online Payment Option. Kindly make the online payment via credit or debit card or Net banking and retain the transaction number for future reference.
III.	Candidates are advised to keep with them the copy of the e-receipt as a token of remittance of fee for future reference.
IV.	Candidates are advised not to attempt for registration more than once. In case of multiple registrations, their candidature is liable for cancellation/rejection without any notice/intimation.
V.	<p>After depositing the application fee through online mode, candidate may check the status of application form after 24 hrs.</p> <p>In case the same is not reflecting, you can mail to Helpdesk mail id: cspocl.helpdesk2018@gmail.com or call Phone: 18002090820 with scanned copy of e-receipt about the same.</p>
VI.	<p>After the payment is completed, candidates may take a printout of the submitted application and it is advised to keep it with them for future reference. There is no need to send the print out to CSPHCL’s Office. (Except departmental candidates)</p> <p>In case the status of payment is shown pending, the candidates are advised to check status frequently and not to wait till last date of payment of application fee. For refund of amount of failed transaction, candidates may coordinate with their respective bank only and not CSPHCL.</p>
VII.	<p>(i) Bank Charges will be extra as applicable and borne by the candidate.</p> <p>(ii) Application fee once made will not be allowed to be withdrawn and will not be refunded in any case. The fee once paid shall not be transferred to any other recruitment or selection process in future.</p>

Note: (I) No examination fee has been prescribed for Departmental Candidates of Chhattisgarh State Power Companies.

(II) Candidates are advised not to fill up the form through Mobile Phone and use Laptop/Desktop Computers having browser Google Chrome (version 50 to 64)/ Mozilla Firefox (version 48 to 58)/ internet explorer (version 10 to 11) only.
Before starting registration the browsing history should be cleared.

11. **OTHER INSTRUCTIONS :**

- i) On successful registration of on-line application, candidates are advised not to attempt for registration for the same post again since multiple registration numbers and passwords may create problem for candidates in future. In case of multiple registrations for the same post, the candidature is liable for cancellation/rejection without any notice/intimation to the candidate.

- (ii) Admit card for online computer based test (CBT), containing the details of the centre/venue /date/time/etc. for the examination will be sent to the candidates **at their registered e-mail ID only**. The candidates are required to take a print-out of their admit card. The candidate can also download their admit card from the CSPHCL website "www.cspe.co.in" using user id and the password, once email/sms alerts to this effect is sent.
- (iii) Candidates are advised to clear their browsing history before starting registration. Candidates are also advised in their own interest to apply on-line much before the closing date as per schedule mentioned in para 1 of this Recruitment Notice and not to wait till the last date of depositing the fee to avoid the possibility of disconnection/inability/failure to log on the CSPHCL's website on account of heavy load on internet/website jam/disconnection.
- (iv) The decision of the CSPHCL about the mode of selection to the post and eligibility conditions shall be final and binding. No correspondence will be entertained in this regard.

12. ACTION AGAINST MISCONDUCT :

At any stage of recruitment, if a candidate is / has been found guilty of following, he / she shall be straightway debarred from process at any stage of this Recruitment process :

- (i) Using unfair means during the examination; or
- (ii) Impersonating or procuring impersonation by any person; or
- (iii) Misbehaving in the examination hall; or
- (iv) Resorting to any irregular means in connection with his/her candidature during selection process; or
- (v) Obtaining support for his/her candidature by any means, such candidate in addition to rendering himself/herself liable to criminal prosecution and may also be liable to be:
 - (a) Disqualified from the examination; and
 - (b) Debarred either permanently or for a specified period from any examination/ recruitment in CSPHCL.
 - (c) There shall be complete ban on possessing or using the electronics devices/gadgets. Possession and Use of electronic devices/gadgets such as Mobile Phone, Micro Phone or any other Associated Accessories, wrist watch, Calculator, Log Tables, pager, Digital Diary, Book/ Notes etc. are strictly prohibited in the Examination Hall. If any candidate is found in possession of any of these devices / documents his/her candidature is liable to be cancelled, the candidate shall be banned at least for 5 years for applying for any post in CSPHCL and also liable for appropriate legal / penal action under the law. CSPHCL will not be responsible for its safe custody / loss. Consumption of liquor is prohibited & so intoxicated candidates may not be allowed to appear in examination.

13. OTHER TERMS & CONDITIONS :

- (i) In case of large number of candidates in a particular city, the centre opted by the candidates as first preference, may not be allotted and candidates will be asked to appear at 2nd/3rd preference or any other new city. In case of less number of candidates in a particular city, the examination centre in that particular city may be cancelled. The decision on allotment of centre by CSPHCL will be final. The interview will be held at Raipur.
- (ii) The selected candidates can be posted in Chhattisgarh State Power Generation Company Ltd. only.

- (iii) CSPHCL has no mechanism to check the certificates as the candidates are applying online. If, at any stage certificate of the candidate is found to be forged/fictitious/bogus, the candidature of such candidate will be cancelled and action will be taken according to the law. In case the candidate is ineligible, the application shall be rejected.
- (iv) Only those departmental candidates, if selected, shall be eligible to be issued appointment order who are certified by the HOD as not having any pending SCN / disciplinary proceeding or undergoing/contemplated or under punishment period.
- (v) Candidates serving in Govt. / Quasi Govt. / PSU are required to submit "NOC" from their employer at the time of document verification, failing which candidature of such candidate may be rejected.
- (vi) Traveling expenses for outstation candidates for appearing in the online Computer Based Test and Interview / Document Verification will be paid to SC/ST candidates only as per Power Companies rule.
- (vii) The reserve category candidates selected in merit availing relax standard shall be considered against vacancy of the respective category.
- (viii) CSPHCL reserves the right to increase/decrease vacancy and also to cancel the complete process of recruitment, if required.
- (ix) Selected candidates will have to produce Medical Fitness Certificate from Divisional Medical Board based on the criteria prescribed by the Chhattisgarh State Power Companies.
- (x) **Training** : Selected candidates will have to undergo on the job training and institutional training for a total period of 12 months. Evaluation of performance in the training period will be assessed through a written exam followed by assessment by MD. The minimum qualifying marks for SC/ST category will be 30% in internal written exam. On satisfactory completion of training the trainee may be considered for appointment as Shift Chemist on probation for a period of two years which may be extended as per Power Companies rules.
- (xi) **Bond Amount** : The selected candidates will be required to execute a bond of Rs. 3.00 lakhs, to serve the Power Companies for minimum period of four years (including period of training).
- (xii) In case of selection on the above said post, such selection shall be provisional subject to verification of character and antecedents of the candidate and verification of caste certificate and other documents submitted by the candidate and subject to his/her meeting the requisite medical standards.
- (xiii) The selected candidates will be governed by Chhattisgarh State Power Companies service rules and regulations as amended from time to time.
- (xiv) The selected candidates after regularization will be governed by the National Pension System (NPS).
- (xv) The candidate must bring print out of **e-Admit Card at the Examination Centre along with original ID Proof**. No candidate will be allowed entry without e-Admit Card and original ID proof i.e. Voter Identity Card, Driving License, PAN Card, Passport or Aadhar Card. The

identity of the candidate will be matched from the ID proof. In addition, the Candidates are also advised to carry **02 recent coloured passport size photographs** in the examination centre.

- (xvi) In case candidate is unable to get the admit card, he/she must contact personally at the facilitation centers to be opened 1 day before the online computer based test.
- (xvii) For any clarification regarding the online filling up the form, the candidate may contact through **email : esphcl.helpdesk2018@gmail.com and contact number : 18002090820 (10:30 AM to 5:30 PM)** by quoting his/her registration/reference number.
- (xviii) Henceforth all updation with regard to this recruitment process will be placed on website: www.cspc.co.in and no separate Advertisement/Notifications will be issued. Therefore all concerned are requested to visit website regularly.

DATE : 18 / 07 / 2018
PLACE : RAIPUR


DY. GENERAL MANAGER (HR)-II
CSPHCL : RAIPUR

Copy to :

District Employment Officer, District Employment & Self Employment Guidance Centre,
Old PHQ, G.E. Road, Raipur