

GUIDELINES REGARDING PERSONS WITH DISABILITIES
USING THE SERVICES OF SCRIBE

A scribe to take the test/examination on behalf of a Visually Impaired (VI) candidate and an Orthopedically Challenged (OC) candidate whose writing speed is affected by cerebral palsy. He/ she can use own scribe at own cost during the examination. In all such cases where a scribe is used, the following rules will apply:

- Please ensure you are eligible to use a scribe as per the Government of India rules governing the recruitment of Persons with Disabilities.
- The candidate will have to arrange his/ her own scribe at his/ her own cost
- Both, the candidate as well as the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe, confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that he did not fulfill any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the test/ examination.
- **Such candidate who uses a scribe shall be eligible for compensatory time of 20 minutes and or part thereof for every hour of the examination.**
- **Visually Impaired candidates under Blind/Low Vision using the services of scribe may skip the non-verbal questions in Test of Reasoning Ability and Graph/Table, if any, in Test of Quantitative Aptitude (wherever applicable). The candidates will be awarded marks for such Sections based on the overall average obtained in other Sections of the respective test.**

Please fill up the **DECLARATION** and submit along with the call-letter.

DECLARATION

We, the undersigned, Shri/Smt/Kum. _____ **eligible candidate** for the post of _____, in Navodaya Vidyalaya Samiti be held on _____.____._____ and Shri /Smt /Kum. _____ **eligible writer (scribe)** for the eligible candidate, do hereby declare that: -

1. (i) The scribe is identified by the candidate at own cost and as per own choice
(ii) The candidate is blind/low vision or affected by cerebral palsy with loco-motor impairment and his/her writing speed is affected and he/she needs a writer (scribe) as permissible under the Government of India rules governing the recruitment of Physically Challenged persons.
2. (a) As per the rules, the candidate availing services of a scribe is eligible for **compensatory time of 20 minutes for every hour of the examination.**

(b) **Only Visually Impaired candidates under Blind/Low Vision using the services of scribe may skip the non-verbal questions in Test of Reasoning Ability and Graph/Table, if any, in Test of Quantitative Aptitude (wherever applicable). The candidates will be awarded marks for such Sections based on the overall average obtained in other Sections of the respective test.**
3. In view of the importance of the time element, the examination being of a competitive nature, the candidate undertakes to fully satisfy the Medical Officer of the Samity that there was necessity for use of a scribe as his/her writing speed is affected by the disabilities mentioned in Paragraph 1, clause (ii) above.
4. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfill the eligibility norms and/or that the information furnished by us is incorrect/false or that we have suppressed any material fact(s), the candidature of the applicant will stand cancelled, irrespective of the result of the written test(s). If any of these shortcomings is/are detected even after the candidate's appointment, his/her services are liable to be terminated. In such circumstances, both signatories will be liable to criminal prosecution.

Given under our signature and contact details:-

Signature of the ScribeCandidate	Signature of the Candidate Roll No.:
Postal Address of the Scribe Candidate-	Postal Address of the Candidate-
Mobile No. of the Scribe Candidate-	Mobile No. of the Candidate-

Landline No. of the Scribe Candidate-	Landline No. of the Candidate-
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Space for pasting of
recent passport
size photograph of
Scribe to be cross
self attested

Signature of Invigilator