

NOTE:

1. CANDIDATES IN THEIR OWN INTEREST ARE ADVISED TO APPLY & SUBMIT APPLICATION PROMPTLY AND NOT TO WAIT TILL THE LAST DATE/TIME FOR APPLYING ONLINE. AAI SHALL NOT BE RESPONSIBLE IF CANDIDATES ARE NOT ABLE TO SUBMIT THEIR APPLICATIONS ON ACCOUNT OF THE LAST-MINUTE RUSH.
2. PLEASE RETAIN PRINT-OUT OF APPLICATION FORM & PAYMENT ACKNOWLEDGEMENT SLIP FOR FUTURE REFERENCES.
3. PLEASE DO NOT SEND HARD COPY OF THE APPLICATION FORM OR ANY DOCUMENTS TO THE OFFICE OF AAI.

Important Dates	
- Opening Date for On-line Registration of Application	22.12.2022
- Last Date of submission of Online Application with Fee through Debit/Credit Card/UPI/Net Banking etc. (Payment of Application Fee through SBI MOPS)	21.01.2023

INSTRUCTIONS FOR SUBMISSION OF ON-LINE APPLICATION

General Instructions	
1.	For detailed Notification, click here to Download the detailed Advertisement , Read the Instructions carefully and select (✓) " I Agree " and Press ' Sign up/Start ' button to proceed further.
2.	For detailed Notification/Advertisement, Click Here and read it carefully before filling-up the on-line application.
3.	Before start of filling-up of application through on-line mode, the candidate should keep ready, the following details/documents: a) Valid E-mail ID & Mobile Number-For proper communication it is suggested to provide personal E-mail ID & Mobile No. b) Scanned copy of the recent passport size color Photograph (<i>not older than 3 Months</i>). Candidates should ensure that the same photograph is used throughout this recruitment process. c) Scanned signature.
4.	Category once filled by candidate in the on-line application form will not be changed.

How to Apply	
I.	Candidates should have a valid personal e-mail ID & Mobile No. and must ensure that it is active during the entire recruitment process. Application sequence number, User ID, Password and all other important communication will be sent on the same registered e-mail ID (<i>please ensure that email sent to this mail box is not redirected to your junk/spam folder</i>) & mobile No.
II.	Candidates should take utmost care in furnishing/providing the correct details while filling-up the on-line application. YOU CAN EDIT THE INFORMATION BEFORE SUBMISSION OF APPLICATION. Once the Form is submitted, it can't be edited.
III.	Application once submitted cannot be edited /withdrawn and fee once paid will neither be refunded nor adjusted.
IV.	The process for submitting the application is given below: -

STEP-I Sign-Up	
a.	Candidates agreeing Terms & Conditions of the recruitment may apply by clicking (✓) in the Box & press 'START' button.
b.	The candidate should fill up all the desired information i.e., Post Applied, candidate name, email id, mobile number , etc. correctly.
c.	Sign-up by filling-up Post Applied; Category; Candidate Name, Mobile Number and E-Mail ID After clicking SUBMIT button/tab, the candidates will receive Application Sequence No (User ID) & Password on their registered E-mail ID during Signing. Now, candidate has to Click " Log Out " tab (given on top right corner) and re-log in for Step-II. On completion of Step-I, Sign- Up mail will be received in candidate's registered Email ID/mobile number confirming his signed-up along with the User ID (Application Sequence No.) and password.

STEP-II : Filling-up of Application	
d.	After signed-up, candidate has to Re-login and click on on " Go to Application Form " icon at top right corner, select his category and other mandatory details and complete Personal Details, Qualification Details, Upload photo/signature) and submission of Fee through Online mode via Debit card, Credit cards or Internet Banking/UPI etc. through SBI MOPS .
e.	Instructions regarding scanning of Photograph and Signature: Candidates should upload the scanned (digital) image of their photograph and signature in Jpg/jpeg format, as per the process given below: i. Photograph Image: <ul style="list-style-type: none"> • Photograph must be a recent passport size colour picture on light background (<i>not older than 03 Months</i>). • Look straight at the camera with a relaxed face. • The size of the scanned image should be up to 100 kb in jpg/ jpeg format only.

ii. Signature image:

- The applicant has to sign on white paper with Black ink pen.
- The signature must be signed only by the applicant and not by any other person.
- Please scan the signature area only and not the entire page.
- Size of file should be up to 100 kb in Jpg/jpeg format only.

CLICK PREVIEW Button to view the details entered.

Please ensure that all aspects of the application and Photo/Sign correct before submitting.

Please note that you cannot Edit/Modify your application once you click SUBMIT Button.

f. Once the application is submitted, candidates automatically will be redirected to SBI MOPS gateway to deposit the fee through Debit Card/Credit Card/Net Banking etc.

g. Guidelines for remittance of fee are as under (if applicable):

- Post submission, the candidate will be re-directed to SBI MOPS gateway to make the online payment of application fees.
- Kindly verify the details and make the payment for application fees via the different payment modes.
- After successful payment of application fees, the candidate will be redirected to his application form.

h. Technical queries/ clarifications relating to the filling up of ON-LINE APPLICATION, please feel free to contact through Helpdesk tab integrated in the Application portal or Helpdesk Number:

PLEASE REFER ADVERTISEMENT AND ENSURE YOUR ELIGIBILITY FOR THE POST YOU ARE GOING TO APPLY.

I Agree that I have read and understood clearly all the above instructions and eligibility conditions including advertisement for the Post/Discipline I am applying and agree to abide by all conditions during the process of recruitment.

Sign-up/Start

ALREADY REGISTERED CANDIDATES – CLICK HERE TO LOGIN