

**RECRUITMENT FOR THE POST OF POLICE CONSTABLE IN THE DISTRICT CADRE OF PUNJAB  
POLICE**

**STANDING ORDER NO.02 of 2023**

**(Issued under Sec. 4 (d) and Sec. 45 (g) of Punjab Police Act 2007)**

**1. AIMS AND OBJECTS**

This Standing Order is being issued to lay down the criteria, procedure and detailed guidelines for recruitment to the post of Constable in the District cadre of Punjab Police (except recruitment against 3% posts reserved for sports persons) in an objective, fair and transparent manner. This Standing Order shall govern the entire process of recruitment under the overall regulatory framework laid down by the Punjab Police Act, 2007 and Punjab Police Rules, 1934 as amended from time to time.

**2. CONSTITUTION OF RECRUITMENT BOARDS**

The recruitment shall be carried out through a Single Solution Provider (herein after referred to as the Solution Provider) engaged for providing end-to-end services for recruitment of police personnel in Punjab Police Department under the supervision of the State Level Police Recruitment Board for recruitment of Constable in the district cadre (hereinafter referred to as the Central Recruitment Board for Constables) duly constituted by the Director General of Police, Punjab, which will exercise overall supervision over the entire recruitment process:

A short advertisement shall be published in the leading print and electronic media, and a detailed advertisement shall be uploaded on the Punjab Police Recruitment Portal, a link to which shall be provided on the Punjab Police website.

**3. CONSTITUTION OF RECRUITMENT SUB-BOARDS**

Requisite number of Sub-board(s) may be constituted by the respective Central Recruitment Board, with the approval of the Director General of Police, Punjab for assisting in the process of selection for recruitment. The Chairpersons of the Recruitment Sub-Boards may associate such number of GOs and NGOs/EPOs, as deemed necessary, for the purpose of conduct of the recruitment process at the Sub-Board Level.

**4. RESERVATION POLICY**

Punjab Government instructions regarding reservations for Scheduled Castes, Backward Classes, Ex-Servicemen (including lineal descendant of Ex-Servicemen, where applicable), Women, Wards of Freedom Fighters, Wards of Punjab Police Personnel and Economically Weaker Sections (EWS) shall be strictly followed during the recruitment process and the Central Recruitment Board will ensure that the rules/guidelines laid down by the State Government regarding reservation are complied with.

#### **4.1 RESERVATION FOR SCHEDULED CASTES AND BACKWARD CLASSES**

The reservation for Scheduled Castes and Backward Classes shall be strictly implemented in accordance with the Punjab Scheduled Castes and Backward Classes (Reservation in Services) Act, 2006, as amended from time to time and the existing instructions of the Punjab Government.

#### **4.2 RESERVATION FOR ECONOMICALLY WEAKER SECTIONS (EWS)**

The reservation for Economically Weaker Sections (EWS) shall be implemented strictly in accordance with the Punjab Government Department of Social Justice, Empowerment and Minorities (Reservation Cell) instructions issued vide Letter No. 1/3/2019-RC1/120 dated 28.05.2019, Letter no.1/3/2019-RC1/700, dated 30.10.2020 and letter No.1/3/2019-RC1/196, dated 18.03.2021 and the existing instructions of the Punjab Government.

#### **4.3 RESERVATION FOR EX-SERVICEMEN**

The reservation for Ex-serviceman/wife or dependent child of an Ex-serviceman/grandchild of a Gallantry Award Winner shall be implemented in accordance with the Punjab Recruitment of Ex-Servicemen Rules, 1982, as amended from time to time and the existing instructions of the Punjab Government.

**Note:** Central Armed Police Forces (BSF, CRPF, ITBP, CISF, SSB etc.) employees/ex-employees are not eligible to be considered for recruitment under the Ex-Servicemen category.

#### **4.4 RESERVATION FOR WOMEN**

Reservation for women shall be implemented in accordance with the Punjab Government, Department of Social Security, Women and Child Development (Social Security Branch) Notification No.G.S.R.87/Const./Arts 309 and 15/2020 dated 21.10.2020 and the existing instructions of the Punjab Government.

#### **4.5 RESERVATION FOR WARDS OF FREEDOM FIGHTERS**

The reservation for wards of Freedom Fighters shall be implemented in accordance with the instructions issued by Punjab Government from time to time.

#### **4.6 RESERVATION FOR WARDS OF POLICE PERSONNEL**

There shall be 2% reservation under the Wards of Police Personnel category. The benefit of this reservation can only be claimed by those wards of police personnel, who have 'Wards of Police Personnel Certificate' issued by the

office of DGP, Punjab. Only one ward of Police Personnel can claim the benefit of reservation under the Wards of Police Personnel Category.

## **5. ELIGIBILITY ESSENTIAL ELIGIBILITY REQUIREMENTS FOR CANDIDATES**

### **5.1 Nationality**

The candidate should be a citizen of India, who has not obtained the citizenship/permanent residency/green card of any other country.

### **5.2 AGE**

Eligibility criteria regarding age shall be as follows:

Minimum age as on January 1<sup>st</sup>, 2023 - 18 years

Maximum age as on January 1<sup>st</sup>, 2023 - 28 years

Relaxation in age shall, however, be applicable as mentioned below:

5.2.1 Relaxation up to five years in the prescribed upper age limit has been granted to the candidates belonging to the Scheduled Castes and Backward Classes, who are residents of Punjab. As such, maximum age for such candidates shall be 33 years as on January 1<sup>st</sup>, 2023.

5.2.2 Ex-servicemen, who are residents of Punjab, shall be allowed to deduct the period of his/her service in the Armed Forces of the Union from his/her actual age, and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy by more than three years, he/she shall be deemed to satisfy the conditions regarding age limit.

5.2.3 Relaxation up to five years in the prescribed upper age limit has been granted to candidates, who are serving regular employees of Punjab Government or of other State or Central Government. As such, maximum age for such candidates shall be 33 years as on January 1<sup>st</sup>, 2023.

### **5.3 EDUCATIONAL QUALIFICATIONS**

<b>Name of the post</b>	<b>Minimum educational qualifications for eligibility</b>
Constable (District Police cadre)	(i) 10+2 or its equivalent from a recognized Education Board/University. (ii) In case of Ex-Servicemen, the minimum educational qualification shall be Matriculation.

Candidates must have attained the above-mentioned educational qualifications on or before January 1<sup>st</sup>, 2023.

Apart from the above-mentioned qualifications, all candidates must have passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language specified by the Punjab Government.

#### 5.4 SERVING GOVERNMENT EMPLOYEES

Candidates already employed with the Government can also apply for the recruitment after getting an NOC from the Head of Department/ Office concerned. However, if the NOC is not available at the time of filling of the Application Form, then the candidate shall have to give a declaration to the effect that she/he shall produce the same in original at the time of document scrutiny.

#### 5.5 PHYSICAL STANDARDS

Candidates should be of the below mentioned minimum prescribed height for being eligible for the posts:

Cadre	Minimum Height required	
	Male	Female
District Police	5' 7" (5 feet 7 inches)	5' 2" (5 feet 2 inches)

### 6. SELECTION PROCESS

6.1 The selection process shall be a three-stage process comprising of the following stages:

**Stage-I:** Stage I will consist of two Computer Based, Multiple Choice Question (MCQ) type Papers viz. Paper I and Paper II, of which Paper II shall be qualifying in nature.

**Stage-II:** Stage II will consist of Physical Measurement Test (PMT) and Physical Screening Test (PST). Both Physical Measurement Test and Physical Screening Test shall be qualifying in nature.

**Stage-III:** Stage III will consist of Document Scrutiny.

#### 6.2 STAGE – I: COMPUTER BASED TEST

The first stage of the selection process shall be Computer Based Test (CBT) comprising of the following:

<b>Paper - I</b>	Paper-I shall comprise of 100 questions carrying one (01) mark each.
<b>Paper - II</b>	Paper-II shall be a mandatory qualifying test of Punjabi language of matriculation standard comprising of 50 questions carrying one (01) mark each with 50% marks as the qualifying criteria. The

	marks obtained in this Paper shall not be counted for determining merit.
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The syllabus and number of questions from various topics is as follows:

	Section	SYLLABUS		Number of Questions	
<b>Paper- I</b>  <b>Duration:</b> <b>2 hours</b>  <b>Maximum marks: 100</b>	1.	General Awareness	(i)	Constitution and its features, Central and State Legislature, Executive, Judicial Institutions & Local Government Institutions	35
			(ii)	History, Geography, Culture and Economy of Punjab	
			(iii)	Basics of Science & Technology	
			(iv)	Current Affairs	
	2.	Quantitative Aptitude and Numerical Skills	(i)	Simplification	20
			(ii)	Average	
			(iii)	Decimal and Fractions	
			(iv)	Ratio and Proportion	
			(v)	Percentages	
			(vi)	Profit and Loss	
			(vii)	Simple Interest	
			(viii)	Time and Work	
			(ix)	Bar graphs and Line graphs	
	3.	Mental Ability & Logical Reasoning	(i)	Number and Letter Series	20
			(ii)	Sequencing	
			(iii)	Statements and Conclusions	
			(iv)	Pattern Completion	
			(v)	Order and Ranking	
			(vi)	Direction and Distances	
			(vii)	Relationship Problems	
4.	English Language Skills	(i)	Reading Comprehension	10	
		(ii)	Punjabi to English Translation		
		(iii)	Sentence rearrangement and correction		
		(iv)	Error Spotting		
		(v)	Fill in the Blanks		
		(vi)	Spelling Correction		
		(vii)	Vocabulary (Synonym, Antonym, one word substitution)		
	Punjabi Language Skills	(i)	ਸੁੱਧ/ਅਸੁੱਧ	10	
		(ii)	ਸਮਾਨਾਰਥਕ/ਵਿਰੋਧੀ ਸ਼ਬਦ		
		(iii)	ਪੰਜਾਬੀ ਅਖਾਣ ਅਤੇ ਮੁਹਾਵਰੇ		
		(iv)	ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਪੰਜਾਬੀ ਅਨੁਵਾਦ		
		(v)	ਬਹੁਤੇ ਸ਼ਬਦਾਂ ਦੀ ਥਾਂ ਤੇ ਇਕ ਸ਼ਬਦ		
		(vi)	ਅਣਡਿੱਠਾ ਪੈਰਾ		

	5.	Digital Literacy & Awareness	(i) Fundamentals of Computers	05
			(ii) MS Office (Word, PowerPoint)	
			(iii) Internet, Worldwide web and Web search engines.	
			(iv) Email Communication	
			(v) Mobile Phones (basic conceptual knowledge)	
Paper-II Duration: 1 hour Maximum marks: 50	1.	Mandatory Qualifying paper of Punjabi Language	<u>Mandatory Qualifying paper of Punjabi Language (equivalent to Matriculation standard)</u>	50

The Question Papers shall be prepared by the Solution Provider as per the syllabus given above. Computer Based Tests for all candidates shall be conducted by the Solution Provider ensuring integrity of the entire examination process.

#### 6.2.1 NEGATIVE MARKING:

There shall be no negative marking.

#### 6.2.2 Normalization

As computer based tests would be conducted in multiple shifts, with different sets of questions, for different sets of participants, normalization of scores shall be carried out using the Mean Standard Deviation method using the following formula:

Normalization mark of  $j^{\text{th}}$  candidate in the  $i^{\text{th}}$  Shift  $\hat{M}_{ij}$  is given by

$$\hat{M}_{ij} = \frac{\bar{M}_t^g - M_q^g}{\bar{M}_{ti} - M_{iq}} (M_{ij} - M_{iq}) + M_q^{gm}$$

$M_{i\bar{j}}$  is the actual marks obtained by the  $j^{\text{th}}$  candidate in  $i^{\text{th}}$  shift.

$\bar{M}_t^g$  = is the average marks of the top 0.1% of the candidates considering all shifts (number of candidates will be rounded-up).

$M_q^g$  = is the sum of mean and standard deviation marks of the candidates in the paper considering all shifts.

$\bar{M}_{t\bar{i}}$  is the average marks of the top 0.1% of the candidates in the  $i^{\text{th}}$  shift (number of candidates will be rounded-up).

$M_{i\bar{q}}$  is the sum of mean marks and standard deviation of the  $i^{\text{th}}$  shift

$M_q^{gm}$  = is the sum of the mean marks of candidates in the shift having maximum mean and standard deviation of marks of candidates in the examination considering all shifts.

Calculation of marks will be up to 5 places of decimal.

### **6.2.3 Minimum Marks**

After normalization is carried out in the above mentioned manner, candidates belonging to Scheduled Caste, Backward Class, Economically Weaker Section and Ex-servicemen categories shall be required to score a minimum of 35% marks and candidates belonging to other categories shall be required to score a minimum of 40% marks in Paper I, to be eligible to be considered for the next stage of the selection process.

The candidates shall also be required to score a minimum of 50% percent marks in Paper II after normalization is carried out to qualify for the next stage of the selection process. The failure to secure minimum 50% marks in Paper II shall disqualify the candidate for being considered for the next stage of the selection process irrespective of his score in Paper I. However, the marks obtained by a candidate in Paper II, which is a mandatory qualifying paper of Punjabi Language, shall not be considered in the overall score of the candidate for determining merit.

### **6.2.4 Answer Key and Seeking of Objections**

Upon completion of the last session of the Computer based tests, the Answer Key shall be uploaded on the Recruitment Portal. Candidates will be given 48 hours to raise objections to the Answer Key. A nominal fee of rupees 50/- shall be charged per objection. The fee shall be refunded, if the objection is sustained.

## **6.3 STAGE-II PHYSICAL MEASUREMENT TEST AND PHYSICAL SCREENING TEST**

Sufficient number of candidates, from amongst the candidates who have obtained required minimum marks in Paper I and have also qualified Paper II, would be shortlisted on the basis of merit determined by the marks obtained in Paper I, following normalization, and after factoring in reservation for various categories. The shortlisted candidates would be called for Stage II. Stage II of the selection process consisting of Physical Measurement Test and Physical Screening Test shall be conducted at designated place(s), date(s) and time.

### 6.3.1 Schedule for Stage-II Tests

The schedule for Physical Measurement Test (PMT) and Physical Screening Test (PST) and requisite Admit card(s) shall be uploaded on the Recruitment Portal.

### 6.3.2 Physical Measurement Test (PMT) and Physical Screening Test (PST)

The height of the candidates called for Stage II shall be measured and candidates found to be of or above the requisite minimum height, as mentioned above, shall be declared as having qualified the Physical Measurement test (PMT).

The Physical Screening Test (PST), which shall be qualifying in nature, shall comprise of the following events:

Candidate	Physical Screening Test
For Male Candidates (Including Ex-servicemen of age not more than 35 years)	(i) 1600 Meters Race to be completed in 6 minutes 30 seconds (only one chance). (ii) Long Jump 3.80 Meters (3 chances). (iii) High Jump 1.10 Meters (3 chances).
For Male Candidates (Ex-Servicemen of age more than 35 years)	(i) 1400 Meters Walk and Run to be completed in 12 minutes. (Only one chance). (ii) 10 Full Squats within 3 minutes. (Only one chance).
For Female Candidates (Including ex-servicemen of age not more than 35 years)	(i) 800 Meters Race to be completed in 4 minutes and 30 seconds. (only one chance) (ii) Long Jump 3.00 Meters. (3 chances) (iii) High Jump 0.95 Meters. (3 chances)
For Female Candidates (Ex-Servicemen of age more than 35 years)	(i) 800 meters run to be completed in 06 minutes (only one chance).

Candidates shall be required to qualify all the events for the particular category to which she/he belongs. Failure to qualify any one event for that particular category shall disqualify the candidate.

Random testing may be undertaken to rule out the use of performance enhancing drugs. Candidates randomly selected for such test(s) shall have to provide the required biological sample as instructed. Refusal to provide such biological sample shall disqualify candidate and make him/her ineligible for selection.



The female candidates, who are pregnant on the date of Stage II Tests, that is, Physical Measurement Test (PMT) & Physical Screening Test (PST), may submit a request for postponement of their PMT & PST. The following conditions shall, however, be applicable:

- i. Such female candidates shall have to apply through the Recruitment Portal for the postponement of their PST & PMT on or before the scheduled date of their PMT & PST, along with a medical report from a govt. hospital regarding their pregnancy.
- ii. In case such a candidate, on the basis of her marks in Paper-I following normalization, provisionally makes it to the final merit list, she shall be given one opportunity for PST & PMT within 6 months of the delivery/termination of pregnancy by keeping a vacancy/seat vacant. The final result of such a candidate shall be declared based on her qualifying Stage II tests and scrutiny of documents.
- iii. The seniority of such a candidate, who is finally selected, would be determined as per the existing govt./departmental rules/instructions.
- iv. In case such a candidate fails to qualify Stage II or Stage III, the vacancy kept on hold for her shall be carried over to the next recruitment.

### **6.3.3 Appeals Relating To Physical Measurement Test and Physical Screening Test**

Candidates may appeal against the result of the Physical Measurement Test and/or Physical Screening Test, if they so desire, to the Chairperson or the Member of the Central Recruitment Board present at the Physical Measurement Test and Physical Screening Test venue on that very day. The decision of the Chairperson or the Member of the CRB, as the case may be, shall be final and no further appeal or representation in this regard shall be entertained. The Chairperson, or the Member of the CRB, as the case may be, shall record the decision and the reasons thereof, in writing for each case of appeal separately.

## **6.4 STAGE-III Document Scrutiny**

Candidates called for Stage-III of the selection process would be required to report for document scrutiny on the designated date(s) and time at the place mentioned in the Admit Card. Details of the same would be uploaded on the Recruitment Portal. Candidates shall be required to bring the following certificates in original along with one self-attested copy of each document:

- a) Matriculation certificate for proof of age.

- b) 10+2 or its equivalent from a recognized Education Board/ University.
- c) Proof of having passed Punjabi at Matriculation level or equivalent.
- d) Certificate, issued by the Competent Authority, to support claim for reserved category, if any. In case of a candidate applying under Ward of police Personnel category, a certificate to that effect issued by the office of DGP, Punjab is required.
- e) No Objection Certificate (NOC) from the Head of Department/Office concerned, in case of candidates, who are serving government employees.
- f) Supporting documents in case of Ex-servicemen category.

In case a candidate is not able to produce the required certificates/documents in original at the time of Document Scrutiny, he/she shall not be considered for further selection process.

## 7. MERIT LIST

Merit lists of candidates shall be prepared, keeping in view the available vacancies, after factoring in the prescribed reservations for different categories, on the basis of marks obtained in Paper I following normalization as explained above, from amongst the candidates, who qualify the Stage II and Stage III of the selection process. The marks obtained by a candidate in the mandatory qualifying Punjabi Paper (Paper II) will not be considered in the overall score of the candidate for calculation of merit.

- (a) In case of applicants scoring the same marks in Papers I following normalization, the following criteria shall be adopted for inter-se merit:
  - i. The candidate senior in age shall be placed higher in the merit list.
  - ii. In the event of candidates scoring equal marks in Paper I and having same date of birth, their relative merit shall be determined on the basis of their qualifications with the candidate having higher qualifications shall be ranked higher.
  - iii. In the event of the candidates scoring equal marks in Paper-I and having same date of birth also have equivalent educational qualifications, the candidate having higher percentage in **the highest qualification** shall be ranked higher.

- (b) There shall be no waiting list.

Solution Provider shall provide the Merit List, prepared in the above-mentioned manner, to the Chairperson of the Central Recruitment Board.

The Central Recruitment Boards shall finalize the list of selected candidates to be recommended for recruitment after following the roster as per the Government instructions regarding reservation for different categories, except sportspersons.

**8. DECLARATION OF FINAL RESULT**

The Central Recruitment Board shall submit merit list to the Director General of Police, Punjab for approval. The final results of the selection process shall be uploaded on the Recruitment Portal.

**9. RECEIPT OF RECRUITMENT DATA BY CENTRAL RECRUITMENT BOARD**

The Solution Provider shall hand over the entire data pertaining to recruitment to the Central Recruitment Board or any authority duly authorized by the Central Recruitment Board, within 15 days upon the completion of the recruitment process. The data shall be properly indexed and structured and shall be provided in duplicate, on separate hard disk drives.

**10. PROVISIONAL SELECTION**

The selection at this stage of the recruitment process shall be provisional, and shall be subject to the following mandatory clearances:

- i. Medical examination,
- ii. Character and antecedent verification,
- iii. Verification of educational qualification Certificates from the concerned Boards/Universities, and

**11. MEDICAL EXAMINATION**

- a) Before their enlistment in the Police Department, candidates shall be medically examined and certified physically fit for service by the Civil Surgeon/ Medical Board as per rules.
- b) The Medical Examination shall include a substance abuse test.
- c) No relaxation whatsoever shall be granted in any of the prescribed parameters of the Medical Examination under any circumstances.

**12. VERIFICATION OF CHARACTER AND ANTECEDENTS**

The verification of character and antecedents of all the selected candidates shall be undertaken as prescribed under the relevant law/rules/govt. instructions in this regard by following the prescribed procedures, by the concerned appointing authority.

- a) The selection of the candidate shall be subject to the verification of his/her antecedents in the Verification Process and if anything adverse is found against

the candidate during the verification process, his/her candidature shall be summarily rejected and no claim, whatsoever, shall be entertained in this regard thereafter.

### **13. VERIFICATION OF CERTIFICATES**

Educational qualification and other certificates shall be got verified from the concerned Universities / Institutions / Boards / Authorities. The candidature of the selected candidate shall be provisional till verification of such certificates/ documents. Production of fake/forged educational qualification/other certificates shall lead to rejection of candidature and may also lead to legal action.

### **14. JOINING AND PROBATION**

The candidates selected, in the above-mentioned manner, shall be given an offer of appointment by the competent authority indicating the time-frame for joining. The selected candidates, after joining, shall be on Probation, in accordance with the Rules and instructions, as applicable.

### **15. UNFILLED VACANCIES**

In case a vacancy remains unfilled, on account of any reason, the same shall be carried forward to the next recruitment.

### **16. INTER-SE SENIORITY**

The inter-se seniority of the candidates selected within a batch shall be prepared on the basis of their relative position in the Merit List, as mentioned in Para 7.

### **17. PLACE OF DUTY**

- (a) Recruited candidate(s) can be posted/deployed anywhere in Punjab, India or abroad.
- (b) As per Section 4(b) of the Punjab Police Act, 2007 transfer of a member of one cadre to another cadre shall not be allowed.

### **18. REGULATION OF SERVICE CONDITIONS**

- i. Services of the selected candidates shall be governed by the Punjab Police Act, 2007, Punjab Police Rules, 1934 as amended from time to time, and other relevant Rules/orders of the State Government and Standing Orders/Instructions issued by the Director General of Police, Punjab.

- ii. The Punjab Police reserves the right to regulate the service conditions of the candidates joining the Punjab Police through this recruitment process.

## 19. APPLICATION FEE:

The fee applicable to candidates belonging to different categories shall be as follows:

Category	Application Fee (Rs)	Examination Fee (Rs)	Total (Rs)
General	450	650	1100
Ex-Servicemen(ESM) of Punjab State only/Lineal Descendants of ESM	500	0	500
SC/ST of all States and Backward Classes of Punjab State only	450	150	600
Economically Weaker Sections(EWS)	450	150	600

**19.1 Mode of payment:** Candidates are required to make online payment of the requisite fee. No other fee payment mode shall be considered. Fee once paid shall not be refunded.

## 20. ONLINE APPLICATION PROCEDURE

There shall be an Application Form (AF) for recruitment to the post Constable the District police cadre of Punjab police. The candidates are required to fill up the application form and upload photographs/documents to support their candidature.

The service provider will ensure that the necessary support is provided to candidates to facilitate the process. Proper mechanism be put in place for ensuring that candidates are issued alerts during various stages of recruitment. All eligible candidates should be issued admit cards for appearing in examination at the designated place and time.

- I. No request for any change in the online application form, after it is submitted, shall be entertained.
- II. Candidate is required to declare her/his home district while filling up the application form.
- III. All candidates, who apply for advertised posts shall be considered 'provisionally eligible' for appearing in the competitive exam. Acceptance of applications at this stage and allotment of Roll Numbers would not indicate acceptance of

candidature, since there is no scrutiny of documents before the Computer Based Test (CBT Mode).

- IV. The scrutiny of application forms shall be done after the conduct of the examination. The candidature of applicants, who are found not meeting the eligibility criteria, will be rejected during or after the scrutiny process.
- V. Any attempt on the part of a candidate to obtain support for his candidature by any unfair means will render him/her liable for disqualification and legal action.
- VI. Candidates already employed with the government applying for this recruitment, will be required to get a No Objection Certificate (NOC) from the Head of Department/ Office concerned. If, however, the NOC is not available at the time of filling up of the Application Form, the candidate shall have to give a declaration to the effect that he/she shall produce the same in original at the time of document verification.
- VII. In case a candidate submits more than one application, only the latest application submitted by the candidate shall be considered.
- VIII. While filling the Application Form, the candidates would be required to give an undertaking regarding the genuineness of their candidature and correctness of the information provided by them in Application Form. Submission of wrong information by the candidate may invite legal action.
- IX. Last date and time for submission of online applications is 11:55 pm on March 8<sup>th</sup>, 2023.

## **21. HELPDESK NUMBER FOR QUERIES AND CLARIFICATIONS**

A dedicated helpdesk number shall be made functional by the Solution Provider, to help candidates applying for recruitment, from **07:00 PM on January 31<sup>st</sup>, 2023**.

This Standing Order shall supersede all the previous Standing Orders for direct recruitment of Constables (except recruitment against 3% posts reserved for Sports persons) in the District Police Cadre of Punjab Police and shall remain in force till such time that a fresh Standing Order is issued replacing this Standing Order.

Sd/-

Gaurav Yadav, IPS  
Director General of Police,  
Punjab, Chandigarh