

**Clarifications / Frequently Asked Questions (FAQs)**  
**Medical Officer (1220 Post) Direct Recruitment Examination 2024**

S. No.	Questions and reply thereof
1.	<p><b>Can I submit application myself?</b></p> <p>Yes, you need to have internet access with reasonable speed along with online payment facility i.e. Internet Banking, Debit Card, Credit Card, UPI etc.</p>
2.	<p><b>What should I do if I do not have internet access?</b></p> <p>You should visit E-Mitra Kiosk/ Internet Facility point along with your required documents to get filled the application form and make payment of application fee.</p>
3.	<p><b>What is the procedure for applying under Medical Officer Direct Recruitment Examination 2024?</b></p> <p>After making sure about your eligibility for Medical Officer Direct Recruitment Examination 2024 you want to apply for, go to RUHS website, <a href="https://www.ruhsraj.org">https://www.ruhsraj.org</a> and click on “Medical Officer Direct Recruitment Examination 2024” button and then read “Instruction for filling the on-line application form”.</p>
4.	<p><b>What do I do if I have submitted wrong details in the application form on RUHS Website?</b></p> <p>Please fill all the details carefully as you can modify your basic personal details only in edit window, after closing date of application form. For more information keep visiting RUHS website regularly. <b>However, the information submitted in the step-1 (Registration) and Step -2 like Gender, Domicile, Category are not editable.</b></p>
5.	<p><b>Do I need to do anything after depositing the Application Fee online?</b></p> <p>After depositing prescribed application fee online, your application form will be accepted automatically. You will be shown Preview of the application form and you can take a print out of the application form.</p>
6.	<p><b>Are the details I filled in before submission of the application saved?</b></p> <p>Yes, after login in the Application Form, filled information will be saved after clicking “Save &amp; Next” button and will be available for modification till the application form is finally submitted.</p>
7.	<p><b>What happens if my computer switches off while I am filling my application?</b></p> <p>If you logout or your connection is interrupted at any stage after login, then you have to login again and continue filling unsaved portion of your Application Form.</p>
8.	<p><b>I have sent my hand written/typed application form or Bio-Data/ CV by email or hard copy to RUHS. Will it be considered?</b></p> <p>No, you have to necessarily register and apply online through RUHS Website (<a href="https://www.ruhsraj.org">https://www.ruhsraj.org</a>), and deposit appropriate fee. Paper Applications or submission through any other mode are NOT accepted.</p>
9.	<p><b>I am from outside Rajasthan, can I Apply?</b></p> <p>Yes, you can apply, but you should be registered with Rajasthan State Medical Council on or before the Date of examination. Further, Fee relaxations for SC/ST and Age relaxations for SC/ST/OBC/MBC/EWS/Widow/Divorced/Ex-Serviceman etc. are meant only for candidates belonging to Rajasthan State domicile.</p>

10.	<p><b>What will be the format of the Examination (Written Examination with pen/pencil or Computer Based Test)?</b></p> <p>The Examination will be CBT (COMPUTER BASED TEST) only.</p>
11.	<p><b>Have you prescribed any syllabus for the CBT (COMPUTERBASED TEST)?</b></p> <p>Please read Information Booklet.</p>
12.	<p><b>I am a Final Year student of my Degree Course (Graduation). Are Final Year students eligible to apply?</b></p> <p>No, you should have internship completion and registered with Rajasthan State Medical Council on or before the Date of examination is mandatory as per Arthana</p>
13.	<p><b>I want to apply for recruitment for Medical Officer, but I have some doubts about the Application Process. How can I contact you?</b></p> <p>For an answer to your doubts, have a close look at all the Clarifications/FAQs given here and the procedure given in “Instruction for filling the on-line application form” on the home page. And, if you have not already seen, please also look at the Information Booklet. If you do not find an answer to your query/problem in these documents, you may contact us at the email address and contact no. given at the end of the Information booklet i.e., <a href="mailto:rajmomedical2024@gmail.com">rajmomedical2024@gmail.com</a> and +91 9986640811 (9:00 AM to 6:00 PM).</p>
14.	<p><b>I have completed my final year exam but internship completion certificate is awaited. Am I eligible to apply?</b></p> <p>Yes, ensure that you have a permanent Rajasthan State Medical Council registration on or before the Date of examination as it is mandatory as per Arthana</p>
15.	<p><b>If candidate does not receive confirmation or Login credentials after completing Registration?</b></p> <p>We would like to inform you that the moment you complete your registration form, you will receive your Registration ID and Password through email on your registered email id. Incase if you have not received any email, you are advised to check your spam and junk folders. You can simply login with your login credentials on RUHS Website (<a href="https://www.ruhsraj.org/">https://www.ruhsraj.org/</a>), and click on login. In case you face any issue, please send Registration details like Valid State medical council/ NMC/MCI/ RMC registration No. on email id <a href="mailto:rajmomedical2024@gmail.com">rajmomedical2024@gmail.com</a> from your registered email id or you can call to our help line no. +91 9986640811 (9:00 AM to 6:00 PM).</p>
16.	<p><b>If candidate does not receive confirmation after completing Payment and payment has been deducted from his bank account.</b></p> <p>We would like to inform you that the moment you complete your Payment, you will receive a confirmation email on your registered email id. In case you do not received any email, or your status of respective post is not reflecting as payment success, then please wait for some time, and if problem persist, please complete payment again for the post. Also please send details of previous payment, like registered ID proof No., registered Email id, registered mobile no, name and DOB, Transaction ID, Transaction Date, post name, Registration ID, and Application ID on this email id <a href="mailto:rajmomedical2024@gmail.com">rajmomedical2024@gmail.com</a> from your registered email id or you can call to our help line no. +91 9986640811 (9:00 AM to 6:00 PM).</p>

17.	<p><b>In case the website is having functional issues because of which I am unable to complete my application, what should I do?</b></p> <p>Please visit again after some time and complete your application. If problem persist, please write us an email on this <a href="mailto:rajmomedical2024@gmail.com">rajmomedical2024@gmail.com</a> from your registered email id or you can call to our help line no. <b>+91 9986640811 (9:00 AM to 6:00 PM)</b>.</p>
18.	<p><b>What is the eligibility for person with disability candidates?</b></p> <p>Please read our Information Booklet/ARTHANA and/OR Letters for eligibility criteria.</p>
19.	<p><b>I have lost/forgot the registration ID &amp; password.</b></p> <p>Use the forgot password functionality in login page. After then check your details on your registered email id.</p>
20.	<p><b>I have applied twice, which form will be selected?</b></p> <p>You can apply only once as Council Registration Number will be captured at the time of registration.</p>
21.	<p><b>Any practice/mock link will be provided before examination?</b></p> <p>No Practice/Mock link will be provided.</p>
22.	<p><b>Which are the cities for conduction of examination?</b></p> <p>The CBT (COMPUTER BASED TEST) test will be conducted preferably at <b>Jaipur</b>. However, RUHS may have additional centres for CBT (COMPUTER BASED TEST) in other cities, if needed for logistic reasons. RUHS reserves the right to cancel or add CBT (COMPUTER BASED TEST) centres and venues for any reason whatsoever. RUHS also reserves the right to allot and change centres and venues at its discretion, which would be informed to a candidate in the Admit Card issued to him/her.</p>
23.	<p><b>How Can I check whether my application is accepted or rejected?</b></p> <p>Please check Application Status in your Application pager after login with your login credentials.</p> <p>Application Status – Payment Succes – Your Application is filled and Payment is completed, so application is completed.</p> <p>Application Status – Payment Failed – Your Application is filled but Payment is not completed. Please complete payment to complete application process.</p> <p>Application Status – Submitted - Your Application is filled but Payment is not initiated. Please complete payment to complete application process.</p> <p>Application Status – Registered - Your Application is partially filled. Please complete your application along with payment to complete application process.</p>
24.	<p><b>Do I need to fill new form if I have filled form in previous notification?</b></p> <p>If you have already filled or completed the application form with payment successful during 22 April 2024 to 21 May 2024, you do not need to apply for new form. But if you have applied but not completed all the 3 stages of application form, please complete all 3 stages before last date of submission of application form.</p>
25.	<p><b>My internship will not be completed by the given date of examination, how can I complete my application form?</b></p> <p>Please read Arthana, Notification, Information booklet for eligibility criteria.</p>
26.	<p><b>I am not having marriage certificate/Internship certificate/ any other document, how can I complete my application form?</b></p> <p>Please read Information booklet for documents which needs to be uploaded.</p>

27.	<p><b>How to upload all Marksheet in single link, as only one link has been provided to upload all the marksheets?</b></p> <p>Please scan all the marksheets and create 1(ONE) single document AS PER SIZE OF DOCUMENT MENTIONED IN INFORMATION BOOKLET to upload.</p>
28.	<p><b>I have updated my Name/Father's Name/ Mother's Name, but it is not being updated in my application form.</b></p> <p>If you have made changes before submission of application or edit form, then your changes will be reflected in few days.</p>
29.	<p><b>I am not able to edit DOB/Gender/Category/Ex-Serviceman details, how can I edit these details?</b></p> <p>Once above details have been submitted, cannot be modified or edit.</p>
30.	<p><b>How to fill qualification details for UG degree?</b></p> <p>Details should be filled year wise in given table in application form. The screen shows "MBBS Degree details (Year wise) Click add row for each year"</p> <ul style="list-style-type: none"> <li>➤ 4 MBBS rows are available.</li> <li>➤ Start by clicking on 'MBBS' and fill in details for 1<sup>st</sup> MBBS.</li> <li>➤ Click on next 'MBBS' on screen and similarly fill in details for 2<sup>nd</sup> MBBS, Final MBBS Part-I, and Final MBBS Part-II.</li> <li>➤ For any additional details add rows</li> </ul> <p>For foreign medical graduates the details may be filled semester/year wise which ever is applicable.</p>

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**Note:** The Clarifications /FAQ shall further be updated as & when required. Keep visiting the RUHS Website for updates and click on the Clarifications /FAQ button to have a look of updated Clarifications/FAQ.