

## **TSG – SS RECRUITMENT 2023**

### **GENERAL INSTRUCTIONS**

- 1. Only online applications will be accepted. Candidates applying for more than one post should submit separate application for each post.**
2. Only Indian Nationals are eligible for applying.
3. Engagement of Consultant(s) will be on full time (contractual) basis and their place of work will be New Delhi/Delhi.
4. The prescribed qualifications and experience should be acquired on or before 30/09/2023. Qualifications should be from Govt. recognized institutions.
5. Candidate should have strong oral & written communication skills with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc.) and presentation skills.
6. The selection process will be based on academic/professional qualifications, experience and may also include Test of Writing Skills and/or Interview as may be decided depending on the total number of eligible applicants.
7. There will also be a waiting list prepared for each category of Consultants so that if selected candidate do not join or any consequential vacancy arises, suitable candidates based on experience and qualifications from the waiting list will be given opportunity to join.
8. Candidates working in Government organization / Public Sector Enterprise / Autonomous bodies must route their application through proper channel, if their department rule requires so.
9. Documents to prove Qualifications, Experience, Age, etc. have to be produced in original when called for test of writing skills and / or Interview.
10. Age limit: not more than as indicated against each post as on 30<sup>th</sup> September,2023

11. The experience will be counted as on 30<sup>th</sup> September 2023.

12. The advertisement number and online application number may be noted for future reference.

**13. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the selection process.**

**14. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by e-mail only. Applicants should ensure that the e-mail id given in the online application is maintained in active mode.**

15. Merely fulfilling the eligibility criteria does not entitle candidate to be called for Test of writing skills/PPT / Interview.

**16. The engagement of consultant(s) is purely on contractual basis for a period of two years, which may be extended by 1 year at a time upto a maximum tenure of 5 years. i.e., 2+1+1+1 years for providing high quality services on specific projects as per the requirement of MoE and performance of the individual.**

17. The above fee range of the consultancy fees are on consolidated basis and are inclusive of all allowances, etc.

**18. The last date of receipt of online Application is 28<sup>th</sup> November 2023 (11:55 PM).**

19. No fees is required to be paid for application for the aforesaid posts.

20. For any query, candidates may write/ contact us on email id: [tsgrecruitment@edcil.co.in](mailto:tsgrecruitment@edcil.co.in).

**\* EdCIL reserves the right to cancel/withdraw/postpone this recruitment notice.**

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